

2017-18

IQAC Meeting

A meeting of the IQAC of this College was held today (i.e. on 24th August 2017) at 10 a.m. in English Language Lab. The following members attended the meeting

1. Dr Bhushan Mungroo
2. Dr Varsha Chaudhary
3. Dr Anita Asosa Dule
4. Dr Satya Paul. Spiker
5. Dr Baldev Singh
6. Dr Vikram Bansal
7. Dr Navneen Makkar
8. Mrs Rachna Diwan
9. Ms Darshana Dwe
10. Mr Pradeep Giv,

The API score of the following Asstt Professors were verified in the meeting

1. Mrs Manju Bala (Commerce) 2016-17
AGP 700
2. Dr Kirishan Gopal (Commerce)
Session 2014-15, 2015-16, 2016-17 AGP 900
3. Dr Manjeet Kaur (Music)
Session 2014-15, 2015-16, 2016-17 AGP 900
4. Mrs Kundjeet Kaur Session 2012-13, 2013-14, 2014-15, 2015-16, 2016-17
AGP 700

The API score of all the Asstt Prof were found upto the Mark & were recommended for further necessary action

2017-18

Page No.

Date

IQAC meeting

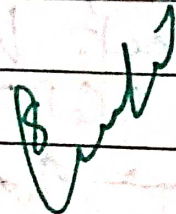
A meeting of the IQAC of this College was held today (ie on 4/10/17) at 1.00 PM in Room No 123 (Physics Dept). All the members of IQAC attended the meeting.

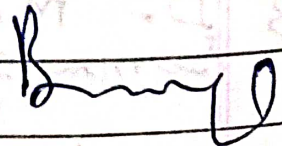
1. Dr. Bhushan Mang
2. Dr. Veersha Chaudhary
3. Dr. Satya Paul Singh
4. Dr. Naveen Makkar
5. Mrs. Pooja Dewari
6. Ms. Darsha Dha
7. Sh. Pardeep Giri

The APE score of the following Asst Professors were verified in the meeting.

1. Mrs. Veena Rani (Maths) ACP 800
Semester 2013-14, 2014-15, 2015-16, 2016-17
2. Dr. Daljit Singh (Psychology)
Semester 2014-15, 2015-16

The APE score of all the Asst Professors were found up to the mark & were recommended for further necessary action.





4/10/17

2018-15

Page No.

21

Date

I Q.A.C Meeting

A meeting of the IQAC of this college was held today (ie on 11/8/18) at 12:30 PM in Conference Room. The following members of IQAC attended the meeting

1. Dr Bhushan Monga Buzr
2. Ms Sumita Rani Suran
3. Dr Surinder Jn
4. Dr Baldev Singh
5. Dr Bharat Bhushan Jn
6. Dr Navran Malhotra Jn
7. Dr Vivek Goyal Jn
8. Mrs Suresh Kumari (By Supt)

The API score of the following Asst Professors were verified in the meeting

1. Dr Jeeet Rana
2. Dr Samrati Kamboj
3. Mrs Amanpreet Kaur
4. Dr Vivek Goyal
5. Dr Vijay Singh

The API score of all the Asst. Professors were found upto the mark & were recommended for further necessary action.

seen
WU

11/8/18

2018-19

Page No.

IQAC meeting - on 21/1/19.

A meeting of the IQAC of this college was held today (i.e. on 21/1/2019) at 1.00 pm in Room No 123 (Physics Deptt)

The following members of IQAC attended the same.

1. Dr Bhushan Mangal Singh
2. Mrs Smita Rani Swain
3. Dr Surinder Singh
4. Dr Baldev Singh
5. Dr Rohanat Bhushan
6. Mr Vivek Goyal
7. Mrs Preeti Mangal
8. Dr Navneet Malhotra
9. Ms Suresh Kumar (By Supt)

The API score of following Asstt Professors were verified in the meeting along with activities to be performed in the even semester.

1. Dr Abha Sharma (Zoology)

Activities include celebration of Science Day on 28th Feb, Talent Hunt Program, Seven days NSS Camp & blood donation etc to be done.

The API score were found upto the mark & was recommended for further necessary action.

seen
M.P.

21/1/2019

2018-19

Page No.

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Date

IQAC meeting on 07/3/2019

A meeting of the IQAC of the college was held today (ie on 7/3/2019) at 1.00 Pm in Principal office. The following members was present

1. Dr Bhushan Munge
2. Mrs Sunita Ram
3. Dr Surinder
4. Dr Baldev Singh
5. Dr Bharat Bhushan
6. Mr Vivek Goyal
7. Mrs Praty Munge
8. Dr Naveen Makkar
- 9.

The Agenda of the meeting was to prepare the AQARS (pending) & preparation for the 3rd cycle of Accreditation & to attend the one day workshop at S.D. college College Ambale Cantt & Kurushetra scheduled to be held on 9/3/19 & 11/6/19 respectively. It was decided unanimously that, Dr Bhushan Munge will attend both workshops

seen
per

Bhushan Munge

7/3/19.

2019-20

IQAC meeting on

A meeting of the IQAC Cell of this college was held today (ie on 29/7/2020) at 10 A.M. in Principal office. The following members of IQAC attended the meeting.

1. Dr. Bhushan Mangra Singh
2. Dr. Satya Paul Mishra
3. Mrs. Sunita Rani Sanyal
4. Dr. Baldev Singh
5. Dr. Bharat Bhushan
6. Dr. Naveen Kumar Meekar Singh
7. Dr. Vivek Goyal
8. Dr. Samriti Kamboj
9. Dr. Sunita Sulekha Sanyal
10. Ms. Saroj Vinayak
11. Mr. Kuldeep Prasad

The agenda of the meeting was related to preparation for Assessment & Accreditation for 3rd cycle. Some issues which were decided unanimously were

1. Maintenance of Departmental Libraries
2. Preparation of Lesson Plans
3. Display of Internal Assessment Marks for transparency
4. Addition of journals in Library related to Science etc.

scm

18/3/21

Singh

29/7/20

2020-21

Page No.

25

Date

29/7/20

IQAC meeting on 29/7/20

A meeting of the IQAC of this college was held today (i.e. on 29/7/2020) at 11:00 am in Principal office. The following members of IQAC attended the meeting

1. Mr. Bhushan Monga
2. Mr. Satya Pand
3. Mrs. Sunita Ram
4. Mr. Baldev Singh
5. Mr. Bharat Bhushan
6. Mr. Naveen Makkar
7. Mr. Vivek Goyal
8. Mr. Samriti
9. Mr. Sunita Sakhiya

The AP I score of Mrs. Veena Rani (Maths) for Session (2017-18, 18-19 & 2019-20)

AP I score of Mr. Veena Rani for the session 2017-18, 2018-19 & 2019-20

Assistant Prof. was verified in the meeting along with activities to be performed in the beginning of session 2020-21. Activities include activities by NSS, women cell etc.

The AP I score was found upto the mark & was recommended for further necessary action.

seen
M.P.

29/7/20

2020-21

IQAC meeting on 17-8-2020

A meeting of the IQAC Cell of this college was held today (i.e. on 17-8-2020) at 1 P.M. in Principal office. The following members of the IQAC attended the same:

- 1) Dr Bhushan Monga *Bunga*
- 2) Dr Satya Patel *Satya*
- 3) Mrs Sumta Rani *Sumta*
- 4) Dr Baldev Singh
- 5) Dr Bharat Bhushan *Bharat*
- 6) Dr Neeraven Kumar *Neeraven*
- 7) Dr Vivek Goyal *Vivek*
- 8) Dr Samrati *Samrati*
- 9) Dr Sumta Subhija - *Sumta*

Agenda 1: Score of following Asst Professors was verified in the meeting

- 1) Dr Sanjay (2) Dr Sumta Subhija (3) Bharat Kumar (4) Sandeep Kir (5) Bharat Bhushan (6) Amandeep (Eco) (7) Dr Vikas Janghi (8) Anil Kumar (Maths) (9) Dr Babblesh (10) Dr Sakshi (11) Dr Samrati (12) Dr Pamesh (Hindi) (13) Dr Rajbir (Maths)

API score of all Asst Professors were found upto the mark

Agenda 2: Addition of value added course as per DGHE letter

seen
after

Bunga

17/8/20

2020-21

Page No.

27

Date

IQAC meeting on 10.11.2020

A meeting of the IQAC cell of this college was held today (ie on 10-11-2020) at 1 P.M in Principal office. The following members attended the meeting

- 1) Dr. Balraj Mangra
- 2) Dr. Satya Paul
- 3) Mrs. Sumita Raw
- 4) Dr. Baldev Singh
- 5) Dr. Navreen Makkar
- 6) Dr. Smriti Kamboj
- 7) Dr. Sahish Mehta
- 8) Dr. Nitin Jangra
- 9) Dr. Sumita Subhija

Agenda ① = API score of following

Asst Professors was verified in the meeting

- 1) Dr. Soum Ram
- 2) Shob Singh

API score of all Asst Prof were found upto the mark

Agenda ② = Prepare the strategy for online classes & offline classes as per DGE letter

Seen
11/11/2020

Ram

10/11/2020



Govt. National College

Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 09-01-2022

Venue: Commerce Computer Lab.

Members Present:

1. Vivek Goyal (Coordinator)
2. Naveen Makkar
3. Smriti Kamboj
4. Meet
5. Sakshi Mehta
6. Amandeep
7. Rajdeep Kaur
8. Saroj Vinayak
9. Kuldeep Arora

Agenda Items:

1. Criterion wise review of the data collected
2. Streamlining the record maintenance and management of the college
3. Sensitization of the faculty on the revised guidelines for NAAC accreditation.
4. Miscellaneous / Any other with the permission of the chair

Agenda 1: Criterion wise review of the data collected

The members discussed the data received from the departments and committees of the college. It was decided that the Head of Departments and various committees will be personally contacted with regard to the data/ information that has not been received.

Agenda 2: Streamlining the record maintenance and management of the college

Dr. Vivek Goyal emphasized the need to collect, compile and analyse data in structured manner.



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Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

He proposed two formats: one for collecting data/ information from the academic departments and the other for collecting information about the activities organised by various cells and committees of the college.

After incorporating suggestions made by the members the formats were unanimously accepted.

Agenda 3: Sensitization of the faculty on the revised guidelines for NAAC accreditation

Dr. Vivek Goyal proposed a sensitization programme on revised guidelines for NAAC accreditation on 14 January 2021.

The proposal was unanimously accepted.

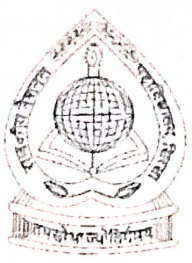
Agenda 4: - Any other permission of the chair

As there was no other points of discussion the meeting ended with a vote of thanks.

seen
A

Vivek Goyal

Coordinator, IQAC



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Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 14-01-2022

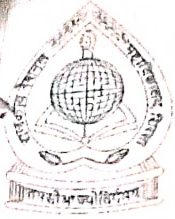
Venue: Multi-Purpose Hall

Members present

1. Dr. Sandeep Goyal (Chairperson)
2. Dr. Vivek Goyal (Coordinator)
3. Dr. Naveen Makkar
4. Dr. Meet
5. Mr. Amandeep
6. Ms. Sarej

Staff Members Present:

1. Dr. Varsha Chaudhary
2. Dr. Ravinder Puri
3. Dr. Surinder Kumar
4. Mr. Balbir Chand
5. Ms. Sunita Rani
6. Mr. Baldev Singh
7. Dr. Avinash kamboj
8. Dr. Manjeet
9. Dr. Jeet Ram Sharma
10. Mr. Harjinder Singh
11. Mr. Rakesh Maria
12. Ms. Veema Rani



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Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 14-01-2022

Venue: Multi-Purpose Hall

Agenda Items:

1. Approval of the minutes of the previous meeting.
2. NAAC Accreditation Framework
3. Documentation Process for NAAC
4. Power Point Presentation by Convenors of Committees/ Cells
5. Any other with the permission of the chair

Item 1: Approval of the minutes of the previous meeting.

Minutes of the meeting held on 09.01.2022 were read aloud and approved.

Item 2: NAAC Accreditation Framework

Dr. Vivek Goyal elucidated the relevance and advantages of accreditation. He discussed seven criteria that serve as the basis of NAAC accreditation.

Item 3: Documentation Process for NAAC

Dr. Vivek Goyal explained the documentation process for maintaining record of the departments and the committees/ cells of the college.

Item 4: Power Point Presentation by Convenors of Committees/ Cells

Dr. Vivek Goyal proposed that convenors of committees / cells should give power point presentation of their activities from June 2020 to Dec. 2021.

The proposal was unanimously accepted.

Item 5: Any other with the permission of the chair

Dr. Sandeep Goyal urged all the faculty members to follow the academic calendar.

Seen
M


Coordinator, IQAC



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Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 25-01-2022

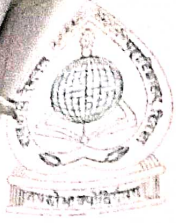
Venue: Multi-Purpose Hall

Members present

1. Dr. Sandeep Goyal (Chairperson)
2. Dr. Vivek Goyal (Coordinator)
3. Dr. Naveen Makkar
4. Dr. Smriti Kamboj
5. Dr. Meet
6. Mr. Amandeep
7. Ms. Saroj

Staff Members Present:

1. Dr. Varsha Chaudhary
2. Dr. Ravinder Puri
3. Dr. Surinder Kumar
4. Ms. Sunita Rani
5. Mr. Baldev Singh
6. Dr. Avinash kamboj
7. Dr. Manjeet
8. Dr. Jeet Ram Sharma
9. Mr. Harjinder Singh
10. Dr. Vikram Bansal
11. Dr. Satyapaul
12. Mr. Rakesh Maria
13. Ms. Veena Rani
14. Mr. Sher Singh



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Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 25-01-2022

Venue: Multi-Purpose Hall

Agenda Items:

Item 1: Approval of the minutes of the previous meeting

The minutes of the meeting held on 14-01-2022 were read aloud and approved.

Item 2: Power Point Presentations by Convenors of Committees/ Cells

- | | |
|------------------------|-------------------|
| 1) Cultural activities | - Manjeet Kaur |
| 2) NSS | - Jeetram Sharma |
| 3) NCC | - Dr. Sher Singh |
| 4) Women cell | - Samriti Kamboj |
| 5) Sports achievements | - Baldev Singh |
| 6) Alumni Association | - Harjinder singh |
| 7) YRC | - Satya Paul |
| 8) Library | - Vikram Bansal |
| 9) Placement Cell | - Ravinder Puri |
| 10) Mentorship | - Veena Raheja |

Dr. Vivek Goyal appreciated the efforts made by the conveners of the Committees/ Cells.

Following suggestions were made after the presentations

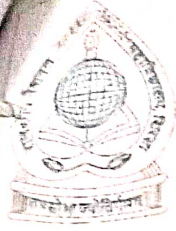
- Prevention of Drug Abuse and Anti- Smoking Committee should prepare and submit the report of the activities of the session 2020-21
- The committees should prepare short videos of the activities organized.

Item 3: Reports of the activities from 2017-18 to 2019-2020

It was proposed that the conveners of the committees will submit session wise PPT of their activities and achievements from 2017-18 to 2019-20. The proposal was approved unanimously.

Item 4: Regular Submission of Activity Reports to the IQAC

It was suggested that the reports of the activities should be submitted to IQAC in the prescribed format.



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EMAIL ID: gncsrs@yahoo.com

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Item 5: Need to strengthen feedback system

Dr. Vivek Goyal emphasized the need to strengthen feedback system at every level in the college. The members discussed various parameters that need to be considered while evolving an effective feedback mechanism.

Dr. Naveen Makkar was assigned the task of preparing the feedback forms.

Item 4: Initiatives to Increase Extension Activities

It was suggested that all the committees/ cells should take initiatives to engage with local community and collaborate with government and non- government organizations.

Item 5: Need to strengthen mentorship system

It was suggested that mentor groups can be used as platform to inculcate institutional values. Mentors should have an open dialogue with the mentees. It was proposed that interaction with mentees should incorporate a quality feedback system and grievance redressal mechanism into their mentoring.

The proposal was unanimously approved.

Item 6: Periodic audit of funds of the Alumni Association of the college.

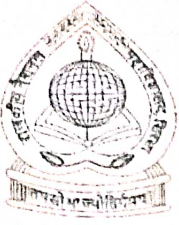
It was proposed that Alumni Association of the college should get its accounts regularly audited by a charter accountant.

Item 4: Other observations made by the members were:

- i. Dr. Sandeep Goyal suggested that record of infrastructural developmental projects should be maintained as events in progress. The concerned committees should take photographs and videos of the different stages of construction/ maintenance, so that the progress of work is recorded.

seen
A

Coordinator, IQAC



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Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 15-03-2022

Venue: Commerce Computer Lab.

Members Present:

1. Vivek Goyal (Coordinator)
2. Smriti Kamboj
3. Meet
4. Sakshi Mehta
5. Amandeep
6. Rajdeep Kaur

Agenda Items:

1. Approval of the minutes of the previous meeting
2. API verification of the applications received for academic promotion
3. Any other with the permission of the chair

Agenda 1: Approval of the minutes of the previous meeting

The minutes of the previous meeting were read aloud and approved.

Agenda 2: API verification of the applications received

API scores of the following faculty members were verified:

1. Seema, Assistant Professor of Music
2. Indra Jakhar, Assistant Professor of Economics
3. Preet Kaur, Assistant Professor of Punjabi

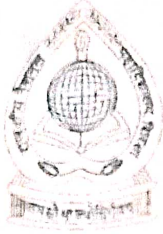
Agenda 3: Any other with the permission of the chair

It was proposed that performance audit of the major cells/committees will be conducted. The proposal was approved unanimously.

seen
A

Vivek Goyal

Coordinator, IQAC



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Opposite Bus Stand, Hisar Road, Sirsa

Phone: 01666-220902,

EMAIL ID: gncsrs@yahoo.com

Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date: 13-04-2022

Venue: Commerce Computer Lab.

Members Present:

1. Vivek Goyal (Coordinator)
2. Smriti Kamboj
3. Meet
4. Sakshi Mehta
5. Sunita Sukhija
6. Bharti Sharma
7. Amandeep

Agenda Items:

1. Approval of the minutes of the previous meeting
2. API verification of the applications received
3. Any other with the permission of the chair

Agenda 1: Approval of the minutes of the previous meeting

The minutes of the previous meeting were read aloud and approved.

Agenda 2: API verification of the applications received

API score of the following was verified and approved:

Manju Gandha, Asstt. Professor of Commerce

Agenda 3: Any other with the permission of the chair

The guidelines for preparation of SSR were discussed and the latest format was shared with the members.

seen
A

Coordinator, IQAC

Govt. National P.G. College

Opposite Bus Stand, Hisar Road, Sirsa

EMAIL ID: gnc@gnesirsa.com



Internal Quality Assurance Cell

Minutes of IQAC Meeting

Date:-31-5-2022

Venue: Conference Hall

Members Present:

Vikas Nain

Vivek Goyal

Samriti Kamboj

Naveen Kumar

Sakshi Mehta

Sunita Sukhija

Ananddeep

Rajdeep Kaur

Bharti Sharma

Saroj Vinayak

Agenda Items:

1. API verification
2. SSR preparation progress status.
3. Newly updated SSR review.
4. Road Map of further IQAC initiatives and plan.

Agenda #1

API score of the following was verified.

1. Paramjeet Kaur, Assistant Prof of Computer Science.
2. Bablesh Jhorar , Assistant Prof. of Mathematics.
3. Sher Singh, Assistant Prof. of Mathematics.
4. Sunita Sukhija, Asssistant Prof. in Commerce
5. Ramesh Kumar, Assistant Prof. of Economics.

Agenda #2 SSR preparation progress status

IQAC Committee discussed about the criterion wise SSR preparation progress status and it was found that progression status of each criterion is in progress.

Agenda #3 Newly updated SSR review

Sh. Vikas Nain and Dr. Vivek Goyal discussed with committee members about latest changes in the SSR.

Agenda #4 Road Map of further IQAC initiatives and plan

The Committee discussed about the various quality Initiatives which can be taken for Quality improvement of the institution Infrastructure wise as well as in Academic field. The committee also discussed about the steps that can be taken for the welfare of the students especially in the area of drugs addiction control. The Committee unanimously decided the following Initiatives:

1. To speed up the process of Solar Plant Installation in College Campus for which an amount of Rs. 41 Lacs has already been deposited to Haryana Renewable Energy Development Agency (HAREDA) for installation. (For Alternate Energy Purpose)
2. Increase in Number of Smart Classrooms from 10 to 15 for Better Teaching Learning Environment so that more students may be benefitted.
3. More Awareness Programs specially against drugs as Sirsa is one of the most sensitive area for Drug usage as per data provided by Govt. (a particular theme is to be used annually)
4. Enhance Cleanliness and Campus Beautification measures.
5. To modify the mechanism for granting permission to faculty Members for Seminars conferences/FDP/STC.
6. Fully ICT-enabled departments.
7. Feedback may be taken regularly from students/parents/teaching/non-teaching staff once a year through Mentorship programme.

IQAC Committee

Principal
Govt. National College
Sirsa